

Conflict of Interest Statement for Board Members and Key Employees

No board member or board committee member, or any member of his/her family should accept any gift, entertainment, service, loan, or promise of future benefits from any person who either personally or whose employees might benefit or appear to benefit from such board or committee member's connection with the WCA Home, unless the facts of such benefit, gift, service, or committee members are expected to work out for themselves the most gracious method of declining gifts, entertainment, and benefits that do not meet this standard.

No board or committee members should perform, for any personal gain, services to any WCA Home supplier of goods or services, as employee, consultant, or in any other capacity which promises compensation of any kind, unless the fact of such transaction or contracts are disclosed in good faith, and the board or committee authorizes such a transaction. Similar association by a family member of the board or committee member or by any other close relative may be inappropriate.

No board or committee member or any member of his/her family should have any beneficial interest in, or substantial obligation to any WCA Home supplier of goods or services or any other organization that is engaged in doing business with or serving the WCA Home unless it has been determined by the board, on the basis of full disclosure of facts, that such interest does not give rise to a conflict of interest.

This policy statement is not intended to apply to gifts and/or similar entertainment of nominal value that clearly are in keeping with good business ethics and do not obligate the recipient.

Any matter of question or interpretation that arises relating to this policy should be referred to the Administrator for decision and/or for referral to the Board of Directors for decision, where appropriate

I have received, read and understand fully the Conflict of Interest Statement and will comply with the statement by bringing any potential conflict of interest situations to the board for consideration.

Date

Signature

Conflict of Interest Disclosure Statement:

(Provide an explanation for Yes answers in the space provided.)

1. Are you or is any member of your immediate family affiliated with a business that supplies property, goods or services to the WCA Home? Yes No

2. Do you or any member of your immediate family have a direct or indirect interest in a business that supplies property, goods or services to the WCA Home?
Yes No

3. If you answered “Yes” to Questions 1 and/or 2 above, in the past 12 months have you made a business decision on behalf of the WCA Home with any business, named in the responses to those questions? Yes No

4. In the past 12 months, have you received any compensation, loan, gift, benefit, or unusual hospitality from any supplier to the WCA Home? Yes No

5. Do you have any other business or personal relationships, not covered in your answers to Questions 1 through 4 above that could appear to be a conflict of interest? Yes No

I have entered required responses to the above questions to the best of my knowledge and belief.

ATTESTATION: I have read and understand the WCA Home's Code of Ethics, particularly as it relates to the potential conflicts of interest noted above – see the WCA Home's policy manual.	
Signature	Date
Full Name (Printed)	
City, State, Zip Code	
Telephone Number (Including Area Code)	