**Immediate Opening for Lifestyle Coordinator**

**at WCA Home for Aged Women**

**Please email a resume, cover letter, and three names of references to:**

Tammy McCool, Administrator of the WCA Home for Aged Women, [wcatammy@netsync.net](mailto:wcatammy@netsync.net).

**Lifestyle Coordinator Job Description:**

1. The Lifestyle Coordinator’s foremost aim is to create a fulfilling environment and quality of life for the WCA Home resident and promote successful aging in each resident through activities that promote mental and physical health, cognitive engagement, and social and emotional well-being.
2. This is to be achieved by creating and executing a meaningful Lifestyle Program that will engage the resident in group and individual activities (recreational, cultural, spiritual, physical, political, social and intellectual).
3. Taking into consideration the age, gender, physical and mental capabilities, interests and the background of each resident, the Lifestyle Coordinator will integrate the WCA Home resident with the surrounding community as much as possible, tapping community services and cultural/entertainment offerings.
4. The Lifestyle Coordinator will regularly introduce new experiences to the residents.
5. The successful candidate will develop and document assessment of their activity program, in addition to collecting mandated attendance records of activity participation, and use that data to inform changes to improve the program each year.
6. The coordinator will be familiar with and abide by all relevant NYS Department of Health regulations.

**Qualifications:**

* *Minimum*: Associate’s Degree or two years of college; leadership experience; experience working with a dependent, adult population or in activities. *Preferred*: Bachelor’s degree in field related to aging studies; activities-planning experience.
* Ability to work with, understand, befriend, lead, and motivate the geriatric resident.
* Ability to maintain cooperative relationships with the staff and co-workers.
* Possession of excellent communication skills, including familiarity with photography, social media and publicity tools.
* Possession of a clean driving record and ability to drive 9-passenger mini bus.
* Possession of good health and strong physical condition (will participate in gross motor games and exercise, and assist the frail resident).

**Hours of Work:**

The Lifestyle Coordinator will generally work a 35-hour week, in flexible hours that match the requirements of the activities, and will sometimes include weekends and evenings.