**CORONAVIRUS DISEASE (COVID-19)**

**VISITATION POLICY**

**Policy:**

**To ensure resident and staff health and safety. Visitation will be allowed on the front porch, front lawn or on the back deck, weather permitting. No in-house visits are allowed at this time.**

**If the facility has a COVID-19 positive case, whether it be by staff or resident, there will be a stop with visitation for 14 days from date of report. Families and residents will be notified in person, phone and or email regarding the visitations.**

**Per the Department of Health, (DOH) the following conditions must be enforced by the facility staff:**

**Procedure:**

* **Adequate staff are present to allow for personnel to help with the residents, monitoring of visitation, and cleaning and disinfecting visitation areas after each visit.**
* **Visitor is 18 years of age or older or accompanied by an adult 18 years of age or older.**
* **Limited to 2 visitors per resident per visit.**
* **Only 10% of the total census can be allowed to visit. Currently, that is three visitors in a timeslot. As our census increase, so will the percentage.**
* **Visitation hours will be Monday-Friday 9am-11:30am, 1pm-4:30pm and 6pm-7:30pm.**
* **Weekend visitation will need to be scheduled by calling the main office number, (716) 672-7961, and ask for the charge person. Same time-frames as Monday-Friday.**
* **All visits will be pre-schedule by calling the administration office and ask for Marnie at (716) 672-7961.**
* **There are adequate PPE to ensure residents wear a face mask or face covering during visitation**
* **Visitors will wear a face covering while visiting. The WCA Home will provide a face mask if the visitor shows up lacking a face covering.**
* **Visits will be limited to 30 minutes.**
* **Visitors must uphold the 6-foot social distancing.**
* **No touching each other or sharing objects such as playing cards, board games etc.**
* **The WCA Home will provide alcohol-based hand sanitizer to visitors and residents, and, if needed, staff will demonstrate appropriate use.**
* **When a visitor arrives, they must use the hand sanitizer that is provided on the front and back porches and ring the doorbell, notifying staff that they are here.**
* **Visitors are screened for signs and symptoms of COVID-19 prior to resident access and refuse access if they exhibit any symptoms or do not pass the screening questions. Screening must consist of both temperature checks and asking screening questions regarding international travel and travel to other states and exposure by close encounters of positive cases.**
* **All visitors must complete the questionnaire and have their temperatures taken with each visit.**
* **The WCA Home will maintain and retain documentation of screening questions asked onsite as well as temperatures taken and make it available upon the DOH request and for potential contact tracing.**
* **The Home will maintain signage regarding face mask utilization and hand hygiene practices and uses applicable floor markings to cue social distancing delineations.**
* **There will be a sign at each entrance door that states the number of allowed visitors at a given time.**

**The questionnaire will include the following:**

* + **First and last name of the visitor;**
	+ **Physical street address of the visitor;**
	+ **Daytime and evening telephone number;**
	+ **Date and time of visit;**
	+ **Name of resident they are visiting;**
	+ **How many visitors are in their party;**
	+ **List all names that are in their party;**
	+ **Email address if available; and**
	+ **A notation by intake staff will indicate the individual cleared the screening (both temperature and question) that does not include any individual temperatures or other individual specific information**
* **Visitor box contains: one touch-less thermometer, two pen cups, (one for clean pens and one for dirty), one clip board that will have the questionnaire and temperature sheets, disinfectant spray and wipes, and a timer for the visits. Visitor box location: the front lobby, by the front door.**
* **The staff person signing in a visitor must clean the pen used with a sanitizing wipe and place it back in the clean cup.**
* **Areas where the visitors and residents meet are appropriately disinfected in between visitations, using an EPA-approved disinfectant; disinfectant spray or wipes.**
* **All visitors must follow the rules set by the WCA Home or you will be asked to leave, possibly jeopardizing future visits.**

**Note:**

* **Although, it is a first come first serve type basis…visitors need to be sensitive that space and seating is limited and that they need to accommodate our residents when it comes to available seating on the porch.**
* **We encourage visitors to bring their own folding chairs, and an added one for the resident they are visiting to sit in, especially for lawn visits.**

TM Created 7/15/2020

TM Revised 7/16/2020

TM Revised 9/10/2020